FollowMe : Literature review

Abstract

This report is conducted in order to set the foundations upon which the final project. The system is implemented to reduce the manual work and increase accuracy and precision of work in a company. This system has been made in a user friendly interface and full process of the event tracking system. Time is the most important thing to all of us. In a company there are a lot of people who work in different departments. All departments have certain tasks to do so it is more important to keep good communication among all of those departments and peoples. This system is proposed to keep that communication. This is a 3W Management System 3W means "What", "When" and "Who". with this we can monitor all of tasks department wise and user wise over whole company so we can easily identifying the bottlenecks and can keep our process smoothly

Keywords

3W, Event Tracking, Meeting

Introduction

This system is proposed as solution for what my current company wants today. i have experience in the garment industry on several years. before get a decision we arrange a meeting with all of related departments so we have several meeting types "Pre production meeting", "Operations CFT", "Main CFT (Ops review & works HR)" those are some of them. in these meetings we assign the tasks to employees to complete. so main problem we met here is it is hard to track those tasks' statuses until next meeting. currently we use shared excel document as a solution but it can't fulfill our goals. so as a solution we want a system for track those 3Ws and it won't be a complicated one. i designed followme as a solution. with followme we can assign 3Ws to users and can track those very easily. if anyone couldn't complete his assigned 3W before its due date system automatically notifying his immediate manager. I added the dashboard and some report interfaces to this system. If we link this system with a tool like Power BI we can get all kinds of reports.

Objectives

-Develop web based application for maintain users’ 3Ws

-Link the application with ActiveDirectory

-Add interface to change 3w's Status and to upload the additional resources related to relevant 3W

-Add function to trigger Notifications

Advantages

Easy to track 3Ws user wise and department wise

Easy to identify bottlenecks

Notify Users

Reducing collisions between departments

because of easiness don't need advanced user trainings

Increase production

Tools

HTML

CSS

NodeJS

ActiveDirectory

Ldap

Laravel

MySql